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- Size: A4 (297 x 210 mm) and margins: Top: 2.5 cm, Bottom: 2 cm, Left: 2.5 cm, Right: 2 cm
- The number of pages should not exceed 14 (illustrations and list of references included)
- The paper shall be structured as follows:

**Title of the paper: Arial Bold 12 pt.**

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*Arial, italic 10 pt.*

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**Full text (Introduction, Content and Conclusion)**

- Headlines 1 in **Arial 12 pt. bold**
- Level 2 in **Arial 10 pt. bold**
- Level 3 in Arial 10 pt. but not bold
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**Pictures and tables**

All pictures and tables shall be embedded in the text with high resolution (300 dpi).

Figure text in Arial 10 pt.

**References**

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Do not give references as footnotes, but in a list after the text

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